

National PTA Reflections

District Collection Day for Advancing Unit Entries

Thursday, December 1, 2016

Drop-Off: (one day only)

9:00a.m.-4:00p.m.

District Office: 17445 Cantlay Street, Lake Balboa

***No late entries will be accepted**

****Please be prepared to stay while we briefly check your entries**

*****Any one can drop off the entries; it does not need to be the chairperson.**

BRING

___ Unit Participation Form: <http://downloads.capta.org/ref/ParticipationLocalUnit.pdf>

___ All advancing entries

PREPARE

___ **Make sure the entries comply with all general rules**

<http://capta.org/programs-events/reflections/general-rules/>

___ **Make sure the entries comply with their categorical rules**

<http://capta.org/resource/rules-and-guidelines/>

___ **Make sure that each of the formatting and size rules are met**

(mounting, file size, file formats, dpi requirements for digital 3-D photos, labelling, CDs, etc.)

___ **Make sure all needed forms are completed and signed**

Entry forms have Artwork Title, Artist Statement, student and parent signatures, etc.

There are Consent Forms for music, dance, film, photography entries, which need them

*The District Office doesn't correct or change any entry after drop-off or before they are judged. Any artwork that is not in compliance with rules or required forms **will be disqualified and will not be judged at the District level.**

For each advancing 2-D Visual Arts and Photography entry

Place Student Entry Form and Consent Form(s), if applicable, in a sheet protector and attach it to the back of the entry.

For each advancing Literature, 3-D Visual Arts, Music Composition, Film Production & Dance Choreography entry

Put the following in a 9"x12" manilla envelope:

1. Student Entry Form
2. Consent Form(s) if applicable
3. The entry itself, unless it cannot fit
3. Visual Arts 3 photos/CDs/DVDs/flash drives & anything that may get easily lost in transit

Attach an Envelope Label then attach the envelope to the back of the entry with tape, back of envelope facing out.

For ALL advancing entries

*Please keep a copy of the Student Entry Form for your records, for your communication needs.

**It can be helpful to keep a copy of the entries you advance to District because they won't be returned until after the spring Reception and those returning from state or national may not come

back until May or later.

Maximum Number Per Unit

These are the maximum number of entries you can submit to District for further award consideration:

Elementary School Units

Primary Division: Max 2 entries from each category

Intermediate Division: Max 2 entries from each category

Special Artist Division (ungraded): Max 4 entries from each category

Middle School Units

Middle School Division: Max 4 entries from each category

Special Artist Division: Max 4 entries from each category

High School Units

High School Division: Max 4 entries from each category

Special Artist Division: Max 4 entries from each category